

NO.CC-E-2/2018
GILGIT-BALTISTAN CHIEF COURT
GILGIT

Dated 29th October 2018

To,

1. All the District & Sessions Judge Gilgit-Baltistan.
2. All the Additional District & Sessions Judges Gilgit-Baltistan.

Subject: ONLINE SUBMISSION OF MONTHLY STATEMENT OF CASES ETC.


The Hon'ble Chief Judge directed the Information Technology Department of Gilgit-Baltistan Chief Court to devise a mechanism for online submission of monthly statement of cases and other urgent matters. For the purpose, the IT Department Gilgit-Baltistan Chief Court will give 2/3 days training to the concerned staff of the subordinate Courts/offices of Gilgit-Baltistan Judiciary regarding the subject matter.

Therefore, you are requested to depute concerned staff of your Courts/offices as well as subordinate Courts/offices working under your kind control to achieve the subject training, as per schedule attached.


Registrar

Copy to :-

✓ The Assistant Registrar I.T Department GB Chief Court Gilgit for uploading on official website.


Liasdurg No. 6477
Date 29-10-018
G.B Chief Court Gilgit


Registrar

Employee Training Schedule Training Program Details

Name of Training Program
Total Number of Hours
Program Duration

Online Submission of Monthly Cases Statement
4 Hours
1 Day

Program Start Date
Program End Date
Training Coordinator
Program Location

Ballistan Region
November 5, 2018
November 7, 2018
Court of District & Sessions Judge Skardu

Participating Court Staffs

Skardu	Chitochi
<ol style="list-style-type: none"> 1. Circuit Bench Skardu 2. District & Sessions Court 3. Addl. District & Sessions Court 4. Senior Civil Court 5. Civil Court 6. Civil Court Roundy 7. Civil Court Shigar 8. Civil Court Kharmang 	<ol style="list-style-type: none"> 1. District & Sessions Court 2. Senior Civil Court 3. Civil Court Khaplu 4. Civil Court Mashabrum 5. Civil Court Daghori

Training Summary

Training Modules	Number of Hours
<ol style="list-style-type: none"> a) Introduction to the Online System b) Lecture on Cyber Security (Introduction and helping tips) c) Break d) Secure Browing e) Browing History 	2 Hours including 30 minutes break (Day 1)
<ol style="list-style-type: none"> a) Allotment of Login credential to the nominated Data Entry Operators b) Train how to enter Online Case Statement c) Practical d) Break e) Revision (question & answer) 	2 Hours including 30 Minutes break (Day 2)
Test & implementation Process	2 Hours including 30 Minutes break (Day 3)

Detailed Training Schedule

Date	Training Topic	Location	Trainer
05.11.2018, 12:00 pm to 2:00 pm	<ol style="list-style-type: none"> a) Introduction to the Online System b) Lecture on Cyber Security (Introduction and helping tips) c) Break d) Secure Browing e) Browing History 	Court of District & Sessions Judge, Skardu	Muhammad Ilyas
06.11.2018, 12:00 pm to 2:00 pm	<ol style="list-style-type: none"> a) Allotment of Login credential to the nominated Data Entry Operators b) Train how to enter Online Case Statement c) Practical d) Break e) Revision (question & answer) 	Court of District & Sessions Judge, Skardu	Muhammad Ilyas
07.11.2018, 12:00 pm to 2:00 pm	Test & implementation	Court of District & Sessions Judge, Skardu	Muhammad Ilyas

Employee Training Schedule Training Program Details

1.1.

Name of Training Program:
Total Number of Hours:
Program Duration:

Online Submission of Monthly Cases Statement
6 Hours
3 Days

Program Start Date:
Program End Date:
Training Coordinator:
Program Location:

Diamer, Astora & Ghizer Regions
November 15, 2018
November 17, 2018
IT Department GB Chief Court Gilgit

Participating Court Staffs

<p>Diamer</p> <ul style="list-style-type: none"> ✓ 1. District & Sessions Court ✓ 2. Add. District & Sessions Court 3. Senior Civil Court Chilas 4. Civil Court Chilas 5. Civil Court Daniel 6. Civil Court Tangir <p>Astora</p> <ul style="list-style-type: none"> ✓ 1. District & Sessions Court 2. Senior Civil Court 3. Civil Court 4. Civil Court Shouster 	<p>Ghizer</p> <ul style="list-style-type: none"> 1. District & Sessions Court 2. Senior Civil Court 3. Civil Court 4. Civil Court Gups Yasin 5. Civil Court Puriyal Ishkoman
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Training Summary

Training Modules	Number of Hours
a) Introduction to the Online System b) Lecture on Cyber Security (Introduction and helping tips) c) Break d) Secure Browsing e) Browsing History	2 Hours including 30 minutes break (Day 1)
a) Allotment of Login credential to the nominated Data Entry Operators. b) Train how to enter Online Case Statement c) Practical d) Break e) Revision (question & answer)	2 Hours including 30 Minutes break (Day 2)
Test & Implementation Process	2 Hours including 30 Minutes break (Day 3)

Detailed Training Schedule

Date	Training Topic	Location	Trainer
15.11.2018, 12:00 pm to 2:00 pm	a) Introduction to the Online System b) Lecture on Cyber Security (Introduction and helping tips) c) Break d) Secure Browsing e) Browsing History	IT Department GB Chief Court Gilgit	Muhammd Ilyas
16.11.2018, 10:00 am to 12:00 pm	a) Allotment of Login credential to the nominated Data Entry Operators. b) Train how to enter Online Case Statement c) Practical d) Break e) Revision (question & answer)	IT Department GB Chief Court Gilgit	Muhammd Ilyas
17.11.2018, 12:00 pm to 2:00 pm	Test & Implementation	IT Department GB Chief Court Gilgit	Muhammd Ilyas

17.

Employee Training Schedule Training Program Details

Name of Training Program
Total Number of Hours
Program Duration

Online Submission of Monthly Cases Statement
6 Hours
3 Days

Gilgit Region

Program Start Date
Program End Date
Training Coordinator
Program Location

November 13, 2018
November 14, 2018
IT Department GB Chief Court Gilgit

Participating Court Staffs

Gilgit	Hunza/Nagar
1) District & Sessions Court	1) District & Sessions Court Hunza
2) Addl. District & Sessions Court	2) Senior Civil Court Hunza/Nagar
3) Senior Civil Court	3) Civil Court Hunza
4) Civil Court No 1	4) Addl. District & Sessions Court Nagar
5) Civil Court No 2	5) Civil Court Nagar
6) Civil Court No 3	
7) Civil Court Darylers	
8) Civil Court Jugal	

Training Summary

Training Modules	Number of Hours
a) Introduction to the Online System b) Lecture on Cyber Security (Introduction and helping tips) c) Break d) Secure Browsing e) Browsing History	2 Hours including 30 minutes break (Day 1)
a) Allotment of Login credential to the nominated Data Entry Operators b) Train how to enter Online Case Statement c) Practical d) Break e) Revision (question & answer)	2 Hours including 30 Minutes break (Day 2)
Test & Implementation Process	2 Hours including 30 Minutes break (Day 3)

Detailed Training Schedule

Date	Time	Training Topic	Location	Trainer
12.11.2018	12:00 pm to 2:00 pm	a) Introduction to the Online System b) Lecture on Cyber Security (Introduction and helping tips) c) Break d) Secure Browsing e) Browsing History	IT Department GB Chief Court Gilgit	Muhammad Rya
13.11.2018	12:00 pm to 2:00 pm	a) Allotment of Login credential to the nominated Data Entry Operators b) Train how to enter Online Case Statement c) Practical d) Break e) Revision (question & answer)	IT Department GB Chief Court Gilgit	Muhammad Rya
14.11.2018	12:00 pm to 2:00 pm	Test & Implementation	IT Department GB Chief Court Gilgit	Muhammad Rya